

**REASON FOR ITEM**

This report is to enable the Committee to review meeting dates and forward plans. This is a standard item at the end of the agenda.

**OPTIONS AVAILABLE TO THE COMMITTEE**

1. To confirm dates for meetings
2. To make suggestions for future working practices and/or reviews.

**INFORMATION**

*All meetings to start at 7.30pm*

| <b>Meetings</b>         | <b>Room</b> |
|-------------------------|-------------|
|                         |             |
| <b>9 June 2009</b>      | <b>CR 3</b> |
| <b>7 July 2009</b>      | <b>CR 3</b> |
| <b>23 July 2009</b>     | <b>CR 3</b> |
| <b>8 September 2009</b> | <b>CR 3</b> |
| <b>14 October 2009</b>  | <b>CR 3</b> |
| <b>12 November 2009</b> | <b>CR 3</b> |
| <b>20 January 2010</b>  | <b>CR *</b> |
| <b>23 February 2010</b> | <b>CR *</b> |
| <b>17 March 2010</b>    | <b>CR *</b> |
| <b>21 April 2010</b>    | <b>CR *</b> |

\* Rooms to be allocated by FM

Corporate Services & Partnerships Policy Overview Committee

**2009/10 DRAFT Work Programme**

| <b>Meeting Date</b>     | <b>Item</b>  |
|-------------------------|--|
| <b>9 June 2009</b>      | Setting High Ethical Standards – Implementation of Action Plan   |
|                         | Discussion on work programme for 2009/10   |
|                         | Cabinet Forward Plan   |
| <b>7 July 2009</b>      | Deputy Chief Executive's and Finance and Resources reports on Key Performance Indicators linked to Group Plans   |
|                         | Work programme for 2009/10: Draft Scoping Report on the Economic Effects of a Pandemic and its Effect on Council services and residents                |
|                         | Cabinet Forward Plan   |
| <b>23 July 2009</b>     | Budget Outturn and Context for 2009/10   |
|                         | Work Programme 2009/10   |
|                         | Work programme for 2009/10: Finalisation of Scoping Report on the Impact of a Pandemic in Hillingdon and the Effects on Council Services and Residents |
|                         | Witness Session 1  |
|                         | Work Programme   |
|                         | Cabinet Forward Plan   |
| <b>8 September 2009</b> | Major Review in 2009/10 – First Review   |
|                         | Witness Session 2  |
|                         | Cabinet Forward Plan   |
|                         | Work Programme   |

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|------------------------|---|
| <b>14 October 2009</b> | Major Reviews in 2009/10 – First Review |
|                        | Witness Session 3                       |
|                        | Cabinet Forward Plan                    |
|                        | Work Programme                          |

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| <b>12 November 2009</b> | Major Reviews in 2009/10 – First Review |
|                         | Witness Session 4                       |
|                         | Cabinet Forward Plan                    |
|                         | Work Programme                          |

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|------------------------|--|
| <b>20 January 2010</b> | Direction of Travel for Performance Indicators |
|                        | Presentation of Group Plans for 2010/2011      |
|                        | Draft Budget for Consideration                 |
|                        | Major Reviews in 2009/10 – First Review        |
|                        | Final Report                                   |
|                        | Draft Scoping Report for Second Review         |
|                        | Cabinet Forward Plan                           |
|                        | Work Programme                                 |

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| <b>23 February 2010</b> | Major Reviews in 2009/10 – Second Review |
|                         | Witness Session 1                        |
|                         | Cabinet Forward Plan                     |
|                         | Work Programme                           |

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| <b>17 March 2010</b> | Major Reviews in 2009/10 – Second Review |
|                      | Witness Session 2                        |
|                      | Cabinet Forward Plan                     |
|                      | Work Programme                           |

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|----------------------|---|
| <b>21 April 2010</b> | Major Reviews in 2009/10 – Second Review<br>Witness Session 3 |
|                      | Cabinet Forward Plan  |
|                      | Work Programme  |